



NFH Submit a Maintenance Work Order Request

We want your home to remain in great working order. Your service request will be answered as promptly as we can. We will let you know if outside parts or additional services are required.

- **Routine Work Orders** www.rentcafe.com/residentservices/nellis-afb-family-housing/userlogin.aspx
- **Emergency/Urgent Work Orders Request Line (725) 527-3200**
- **Self Help (725) 527-3200**

For any after hours' emergency that requires immediate attention please call

Maintenance Emergency Call Center (725) 527-3200

Please provide the following when submitting work orders

- Full Name
- Address
- Phone #
- Alternate Phone #
- E-mail
- Detailed Work Requested
- Special Instructions
- Authorization to enter in your home? Yes or No
- Management Personnel and Management Contractors will NOT enter a home if minor is present and not accompanied by an adult.
- Is there a resident home during normal business hours? Yes or No
- Call before maintenance arrives? Yes or No
- Are there loose pets in the home? Yes or No If so, what type(s)